

UUCCHC Board Meeting

Wednesday July 10th, 2024 – 3:00 pm

Where: The Haverly Place – 1 Raccoon Court, Brownsburg.

Meeting started at: 3:14 pm

Check-in

Something good at church you noticed since the last meeting.

In attendance: Annie Johnson (President), Eileen Alexander (Vice President), Jeff Haverly (Treasurer), Julian Jones (Secretary), Rita Turner (Member of finance committee)

Absent: Liz Cornell

Review/Approval of Treasurer Report.

Not all reports from NSSB were in at the time of the making of the report, all other obtained reports for the previous fiscal year are included in the financial report.

Annie motions to approve treasurer report, Eileen seconds, all approve.

Motions put forward to be approved by the board as changes to the finance handling and finance committee.

1. A clear statement of Board Approval of the addition of Rita Turner and Annie Johnson as members of the UUCCHC Finance Committee and signature authorization to sign checks and conduct treasurer business on behalf of UUCCHC with NSSB, including direct email of account information.

Julian motioned to approve, Annie seconds, all approve

2. A clear statement approving the removal of check signature authority with NSSB, for Mary Huber and Melaney Sargent.

Julian motioned to approve, Annie seconded, all approve

3. A clear statement authorizing Rita Turner and Annie Johnson as Vanco account representatives. This will include getting monthly and periodic reports directly to their email accounts.

Julian motioned to approve, Jeff seconded, all approve

4. Authority of Jeff Haverly, current UUCCHC treasurer, remains unchanged at this time, but we will start transitioning Jeff out of treasurer responsibilities.

Julian motioned to approve, Eileen seconds, all approve

5. Start transitioning responsibilities for pledge and donation management (including Realm), to Rita Turner (lead), and Annie Johnson (2nd)

Eileen moves to approve, Annie Seconds, all approve

Jeff asks to start a letter log, where we can store what letters have been sent and received, request accepted.

(Annie and Lynn) Check water meter for line leaks*****

Annie can't find a way to file a report about the water meter, plans to visit the Danville office sometime within the next month

Computer in sound closet needs upgraded – Julian status*****

Options have been put forward, Julian will look into using the laptop that was bought for Zoom as a new sound closet computer.

- **Review/Approval of May meeting minutes**

Eileen moves to approve, Annie seconds, all approve.

- **Outreach**

- **OWL and Restart RE – We submitted an article about OWL to the Republican Newspaper on [enter day] which will come out in next Thursday's edition. We will start Facebook Advertising on the following Saturday. This will include paid advertising.**
 - Rosie Blankenship came forward and said she had been trained to lead adult OWL and would love to help facilitate the program. This means we only have to train one for adult OWL.
 - Mary Schnake is still interested in teaching elementary (although no one has come forward at this point wanting to take the class). Mary said that she would like to retake the class because it has been many years since she took it. Particularly since Rosie appears to be comfortable teaching the class without review, saving us that OWL fee, I would like us to approve Mary retaking the elementary OWL class, assuming we can find a second person to take the class. We do have some time, as the class is not until October.

Motion put forward by Annie to approve \$950 for 3 trainings, 2 adult OWL trainings at \$350 each, and 1 elementary OWL training at \$250. Motion seconded by Julian, approved by Eileen and Jeff. (No vote from Liz)

- We plan to submit an article about our Religious Exploration program for the Republican issue that comes out two weeks later (August 1st), and will advertise for RE starting just after the issue comes out. This will also include paid advertising.
- Increasing advertising – assign Liz, Annie, Eileen, and Amy as a task force to get this going. We have not started this, but hope to this week.
- **Administrative (5 minutes?)**
 - White board downstairs
 - Take half the board for things that we are wanting to get done.
 - People bringing food for Coffee Hour
 - Cleaning the building (quarterly – mid to late July)
 - Cleaning up flower beds and overall exterior of building: spring and fall (currently overdue)
 - Who wants to take on putting something on the other half of the new whiteboard downstairs?
 - Lists of tasks we need volunteers for and tasks we are working
 - Julian – follow up with folks who wanted to help out with some stuff around here – you, Marissa, Nancy, Dian, and ?? {I think there was someone else}
- **Official files storage in the google drive.**
 - I believe Bill has sent you each access to your drives, a password, and you use your UUCCHC.org (mine is president@uucchc.org) and a password Bill hopefully sent you. After you get into your Google Drive, change the password and put in a recover phone number that supports text. Bill has explained how to access the read only drive, but it's not obvious how we put records into that drive. Annie has asked him about this, but has not yet received a response.
- **Capital Spending & Endowment/Specified funds**
 - Meeting with key members about how this should be handled – hope to have this set up by the end of the month. A document is nearly complete about the work that needs to be done.
- **UU Climate Justice Revival Discuss doing this**
 - Yes, conditioned on examination of what they send is in late July/early August? We will discuss this in detail at the August meeting

Bylaws –Article XIV. Number of Board members

Who would like to volunteer to revise the number of board members in the bylaws. Article V, sections 1, 2, and 5 would be affected. Five minimum, 7 max? Discuss.

Bell Tower Door

- ~~Status — trying to settle possible issue with the lock provider.~~

NEW BUSINESS

Anyone have any new business we need to follow up on?

Announcements Schedule

- **Respect for volunteer staff** (not intentional disrespect)

We need to get our act together in regards to announcements. Whoever is doing announcements should be aware that they have announcements that week, and should be prepared to do them. If they have something that interferes they need to arrange for another board member to cover for them, and notify the service leader of the change

The service leaders take their job of creating a meaningful service that runs smoothly, holds together, and creates an appropriate sense of space for the service seriously. When more Sundays than not even the board members who are at church don't know who is doing announcements, the service leader feels like we don't care about the service and their hard work preparing the service has been disrespected, which means they feel disrespected.

I have failed to reign this in up to now, partly because I like a little trickster at the service, but we need to do much better. We will occasionally screw up, but I expect that our screwups will be many fewer, and much further between. When we are upsetting anyone, intentionally or not, and especially after we hear a complaint about our poor performance, we are past the point of "Oh Well, things happen". We are inappropriately failing to take responsibility for our obligations to the church. Let's do better!!

July 14th – Eileen Alexander

July 21st – Julian Jones

July 28th – Jeff Haverly

August 4th – Annie Johnson

August 11th – Liz Cornell

- Next meeting August 14th 3:00 pm

Meeting adjourned: 4:26 pm